

CHRIST EMBASSY
INTERNATIONAL SCHOOL OF MINISTRY
STUDENT HANDBOOK 2008

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1. INTRODUCTION

A Message from the Director

Greetings to you in Christ's precious name Amen.

Welcome to the Christ Embassy International School of Ministry. This student handbook is designed to acquaint you with the information you need to have a rewarding experience.

I thank God for the opportunity given you to become an effective minister of the gospel of Jesus Christ. The session promises to be exciting as our aim is to fully empower you with God's word and His Spirit for the next phase of your life and ministry.

I encourage you to be prayerful and studious throughout the session, as the Spirit of God has so much in store for you.

Please address your enquiries and complaints to the Students Affairs Office. We have officials waiting to attend to you

God Bless you!

B. The Student Handbook

The purpose of this Student Handbook is to acquaint you with vital information necessary for your stay at the School of Ministry.

C. The ISM Vision

The vision of the School of Ministry is to train and equip men and women from different nations of the world to become effective ministers of the gospel of Jesus Christ, building in them the realities of God's word, and empowering them to carry the message of eternal life in Christ Jesus to their world, with great demonstrations of the miraculous power of God.

D. Our Statement of Faith

This is the statement of Bible doctrine as believed and taught by Believers' Loveworld Incorporated a.k.a Christ Embassy. This statement of faith has its source in the Bible and is in total agreement with the foundational principles of the doctrines of Christ.

1. We believe that the Bible contains the inspired and infallible word of God.

(2 Timothy. 3:16; 2 Peter 1:20-21)

2. We believe that that there is only one God eternally existent in three (3) persons; God the Father, God the Son and God the Holy Ghost.

(Ephesians 4:5-6; 1 Corinthians 8:16; Genesis 1:26; Matthew 3:16-17)

3. We believe in the deity of Christ. (John.1: 1-4; John10: 30; Hebrews 1: 1-5)

a. He was born of a virgin.

(Matthew 1:18-25; Luke1: 30-35)

b. He was conceived by the Holy Ghost.

(Matthew 1: 18-25; Luke.1: 30-35)

c. He died on the cross. (John 19: 30-35)

d. He rose again from the dead bodily.

(John 20: 25-29; Luke. 24:36-40)

e. He ascended into heaven bodily.

(1 Thessalonians 4: 6-17; Matthew 24:29-30)

4. We believe in the rapture of the church and the second coming of Christ

(1 Thessalonians 4:16-17; Matthew 24: 29-30)

5. We believe that the only means of being cleansed from sin is repentance and faith in the precious blood of Jesus.

(Acts 3:19; Luke 24; 47; Ephesians 1:7)

6. We believe regeneration by the power of the Holy Ghost through the word of God is essential for personal salvation.

(Titus 2:5; John. 3: 3-5; Ephesians 5: 25-27)

7. We believe that the redemptive work of Christ on the cross provides healing for the body, salvation for the soul of everyone that believes.

(1 Peter 2:24; Acts 3:16; Acts 9: 32-35)

8. We believe that when an individual receives the Holy Ghost, he receives divine enablement for Christian service and witness.

(Acts 1: 8; 2:4; 3:1-26; 4:5-12)

9. We believe in the sanctifying power of the Holy Ghost.

(Romans 15: 16; 1 Corinthians 6:11)

10. We believe in the final resurrection of both the saved and the lost; the former to eternal life and the latter to eternal judgment.

(Revelations 20: 11-15; 1 Corinthians 15: 12-23)

E. Ministers at the College

- Rev. Chris Oyakhilome
- Rev. Anita Oyakhilome

And other anointed ministers of God

College Officials:

- Director, ISM
- The Dean of Students
- Academic Director
- Class Coordinators
- Group Coordinators

F. Student Code of Conduct

1. Each student must have fulfilled the online registration requirements to be able to attend lectures.
2. Lectures run from 5pm - 9pm. Students are to be punctual for all lectures and seated before the lecturer comes in for a class.
3. Each student Identification Card must be scanned on entrance for lecture.
4. Students are to be seated throughout the duration of each lecture.
5. All lectures are compulsory and must be attended, to complete the program. In a situation where attendance of a particular lecture will be somewhat impossible, please notify the Students Affairs Officer
6. All assigned practical work, projects, missionary works are compulsory to successfully complete the school's program.
7. Students ID cards should be worn at all times on the premises of the school.
8. All enquiries must be directed to the Students Affairs Officials only.
9. Dressing should be smart and neat.
10. Complaints may be entertained from students and should be forwarded to the Dean of Students through info@christembassy-ism.org

2. COURSE DESCRIPTIONS AND CALENDARS

For the Year 2008, the following courses are available:

A. 7-Day Ministers' Refresher Course

This program is designed strictly for ministers and leaders of ministries who have a strong desire for greater results in their ministries. This runs four (4) times in a during the summer session and four (4) times during the winter session.

B. Basic Studies Certificate Course (CIBS)

This program is designed for students want to know more about the Bible, and enrich their Christian experience. It is a 4-week program and will run twice in the 1st quarter of the year 2008, and also twice in the 3rd quarter of the year 2008. This makes a total of four sessions throughout the year. Intending students can select which of the sessions they would prefer to attend. On successful completion of the course, students will be awarded a certificate in Basic Studies, making them eligible for short term pioneering and Missionary work.

B. Discipleship and Ministry Certificate Course (CIDM)

This program is designed for students who are contemplating full time ministry or deeper involvement in Church Ministry. It is a 10-week program and will run from January to March 2008 and from August to October 2008. Intending students can select the sessions they would prefer to attend. On successful completion of the program, students will be awarded a certificate in Discipleship and Ministry, making them eligible for short term pioneering and Missionary work.

C. Certificate in Ministry (CIM)

This program is designed for those who have graduated from the Discipleship and Ministry Certificate Course and for those who are in full time ministry. It is a 20-week program with two mid-session breaks.

D. Diploma in Ministry Course (DM)

This program is designed for students who are in full time ministry or wish to go into ministry immediately. The Program runs for a total of 36 weeks in a year with 3 mid-session breaks of 4 weeks each.

Other Courses include:

- The Ministry of the Spirit
- Kingdom Finance & Partnership
- Discipleship & Ministry
- Pioneering and Church Planting
- Church Growth
- Gifts of the Spirit
- Faith and Healing

(Intending students for the Diploma in Ministry course should note that the course runs through the year, and they cannot select periods to attend, as it is with the other courses of study).

D. School Calendar – *see brochure*

3. ISM PROGRAM

A. Acceptance at the School.

An individual who wishes to attend the School of Ministry must fill the online application form at www.christembassy-ism.org. Following processing, a response will be given. Please note that you may be accepted for a different course of study from that which you already applied, based on our understanding of your application and training needs.

B. Class Attendance

All lectures are compulsory for students to successfully complete the School of Ministry program, and graduate. Students I.D cards are scanned on arrival in class each day.

C. Study Groups

Students will be divided into several groups for study. Certain days outside the lecture days will be set aside for group study and discussions.

D. Study Materials

Recommended materials by Pastors Chris and Anita Oyakhilome necessary for the

School's curriculum will be available at the bookshop for sale. Students should budget the sum of \$500 to make such purchases. Other materials by Pastors Chris and Anita Oyakhilome will be available at our bookshop for your personal spiritual development.

E. Practical Work

Students will be engaged in a number of practical assignments during the session.

They include:

- Group/field missionary work – students will be divided into groups, and made to evangelize certain areas in the city.
- Church visitation – students will undergo internship service at some Christ Embassy Churches.
- Prayer sessions – students would be engaged in prayer and counseling sessions during the program.
- Church Pioneering – students will be engaged in church pioneering as part of their project work.

F. Students ID Cards

Identity cards will be provided for students on arrival for the session. These cards are to be worn at all times.

G. Study and Homework

Students will be given homework occasionally. All assignments must be typed, completed and submitted to successfully complete the ISM program. Some of these assignments will be assessment based.

Students are advised to cultivate a study habit, going over their lecture notes, and studying the word of God during lecture free days.

H. Class Co-ordination

We have class coordinators who will attend to you in the classrooms. Their functions include ensuring classes are ready for lectures and assisting students in the scanning of I.D cards on arrival in class. They will also assist lecturers in collection of assignments, test papers, announcements and other tasks required to help you during the period you are in class.

I. Church Attendance

During the session, all students will be required to attend Church services on Wednesdays and Sundays, at Christ Embassy.

J. Health Care

Students with health problems should endeavor to make indication of this on their application form. The nature of the problem should be stated as well as the form of medical attention being given. The ISM will then send a confirmation on whether we can accept such a student depending on his or her medical needs.

Note that a student with health problems can also register to attend the Healing School alongside School of Ministry. Healing School classes will hold in the mornings and afternoons, while ISM lectures will hold in the evenings.

More information will be communicated, once indication is given on interest to attend both programs.

K. Conferences

Pastor Chris may hold several conferences or special programs during the session.

These programs are compulsory for all categories of students.

L. The Healing School of Christ Embassy

The Healing School session will run during the duration of the ISM program both in South Africa and Nigeria. Students will have the opportunity to visit the Healing School to see the miraculous power of God in demonstration. These visits along with writing reports on Healing services will also serve as part of practical assignments during the session.

4. STUDENT LIFE

A. Students Affairs

All enquiries and complaints are to be made strictly to the Students Affairs Office.

Officials will be waiting during school hours to attend to students. If you are not satisfied with the response received, please send an e-mail to info@christembassy-ism.org

B. Moving within the Premises/Restricted Areas

Students are allowed to move around the premises. However certain areas are restricted.

These areas include:

- Areas Marked Offices
- All class rooms and halls from 9am – 4pm
- Other areas marked restricted.

C. Safety, Security and Hygiene

Students are assured of a safe school environment throughout the session. *We have up to date security equipments and security personnel in the premises.*

Students should ensure that they keep the school environment neat and clean at all times. There are waste bins around the premises for your use.

Students are however advised to arrange visit exercises with the Student Affairs Office, to ensure their security and protection. The school will not be responsible for the safety of students outside school hours and when they are not in the custody of the school's officials.

D. Prayer and Devotion

There will be certain days set aside for prayer during the session. You are however advised to be prayerful and studious throughout the session because of the things the Spirit of God will be communicating and imparting to your spirit.

5. ISM ALUMNI

ISM students are expected to join the Alumni, which will receive support from the Ministry; they will attend alumni meetings and subsequent School of Ministry events.

6. FEES

A. Tuition

I. Tuition is free;

II. Students may give a free donation for registration.

B. Accommodation and Cost of Living

Below is the link to several hotels and lodges available in Randburg that you can take advantage of during your program at the ISM.

<http://www.accomodation-randburg.co.za>

<http://www.christembassy-ism.org/lodge.html>

Cost of Living

We advise that you budget the sum of R1500 - R6000 (\$250- \$1000) per month depending on your spending preferences, to sustain you during the period.

C. Transportation

The School of Ministry can assist students in transportation at a cost.

7. VISA AID

Students, who would need invitation letters to take to the embassy in their countries to acquire visas, may send a mail to visas@christembassy-ism.org.

The invitation letter, along with your letter of acceptance to the School of Ministry should be presented at the Embassy. Evidence of ability to maintain oneself during the program should also be produced at the Embassy.

8. FACILITIES

A. Bookshop

There is a bookshop available where students can purchase Christian materials required under their curriculum.

B. Refectory

A refectory providing afternoon meals at a cost is also available.

C. Resource Center

A resource center providing materials such as notebooks, bibles, pens, phone cards etc, is available at the school. Other available facilities at the resource center are fax, phone and Internet services.

D. Health Care Facility

There is a health care facility in the premises providing immediate health care service for students. However, major health problems will be referred to health centers in the city.

E. Shopping Malls

There are several shopping malls in the area where you can make your purchases.

You can get more information on this at the Students Affairs Office.

